



**Work history**

This information forms part of the application process and must be completed in full and submitted prior to interview. All employment history since leaving education must be listed and any gaps identified will be explored at interview. Only once this form has been completed (and the information considered being deemed as satisfactory) can an offer of employment be made.

**Candidate name (full)** \_\_\_\_\_

**Position applied for** \_\_\_\_\_

**Interviewers** \_\_\_\_\_

Dates		Please tick (✓) the appropriate box		Further information
From mm/yy	To mm/yy	I was employed	I was not employed	Job Title and Employer (or if not employed details for the gap in employment)

Please sign below to confirm that the information you have provided is true and correct to the best of your knowledge.

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_



**To be completed by the Interviewer**

- Full employment history provided
- Explanation of all gaps in employment history

**Has the applicant provided suitable work history from the date of leaving full time education to present?**

- Yes**  **No**

Please provide details, if necessary:

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**Interviewer approval**

I agree that I have obtained of comprehensive overview of the applicants work history and the information provided is deemed as satisfactory for an offer of employment be made should other selection requirements be met.

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_